



KURDISTAN FILM FUND

Application Checklist

Application Checklist

Before You Submit

Use the checklist corresponding to the funding stage for which you are applying.

Before preparing your dossier, make sure that you:

- ☐ Are applying within the official application period
- ☐ Have selected the correct project category
- ☐ Have selected the correct funding stage
- ☐ Meet the applicable eligibility requirements
- ☐ Have completed all required application information
- ☐ Have included all mandatory documents
- ☐ Have prepared documents in the required language and format
- ☐ Have reviewed the latest KFF Rules & Regulations

Once an application has been finalized, it may not be modified or withdrawn. Incomplete applications will automatically be rejected.



Checklist 4

Distribution Funding

Eligible Categories

- ☐ Short Film — Fiction / Documentary / Animation
- ☐ Medium-length Film — Fiction / Documentary / Animation
- ☐ Feature Film — Fiction / Documentary / Animation

TV Series are not eligible for Distribution Funding.



Short / Medium-Length / Feature Film — Distribution

Artistic / Distribution Documents

- ☐ Cover page including project title
- ☐ Short and/or long synopsis — maximum 20 lines
- ☐ Producer's Distribution Strategy explaining the film's distribution needs and planned release strategy — maximum 2 pages

Creative Team

- ☐ Director's biography and filmography
- ☐ Links to director's previous audiovisual works
- ☐ Screenwriter(s)' biography and filmography, if applicable
- ☐ Producer's biography and filmography
- ☐ Links to producer's previous audiovisual works
- ☐ Production company profile — not mandatory for Short and Medium-length Films
- ☐ Co-producer's biography and filmography, if applicable
- ☐ Links to co-producer's previous audiovisual works, if applicable
- ☐ Co-production company profile, if applicable
- ☐ Key creative team biographies and filmographies

Legal Documents

- ☐ Director's ID
- ☐ Director's proof of Kurdish lineage / cultural connection
- ☐ Producer's ID

- ☐ Producer's proof of Kurdish lineage / cultural connection, if applicable
- ☐ Signed option or copyright assignment agreement(s)
- ☐ Adaptation rights agreement(s), if applicable
- ☐ Director's agreement, if director is not the screenwriter
- ☐ Production agreement(s)
- ☐ Proof of legal registration of production company
- ☐ Co-production agreement(s), if applicable
- ☐ Letters of commitment from involved partners, if applicable

Financial / Distribution Documents

- ☐ Final financial plan using official KFF template
- ☐ Final budget using official KFF Excel budget template
- ☐ Prints & Advertising (P&A) quotation

Completed Film

- ☐ Link to picture-locked completed film
- ☐ English subtitles included

Distribution Eligibility Check

- ☐ Post-production is complete
- ☐ Film has not yet had a festival premiere
- ☐ Film has not yet had a theatrical release
- ☐ Distribution / print circulation has not yet been launched.

General Eligibility Check

Director & Producer

- ☐ Director meets applicable Kurdish eligibility requirements
- ☐ Producer meets applicable eligibility requirements
- ☐ Project has both a director and producer, unless an exception applies
- ☐ Director and producer are different individuals, unless an exception applies
- ☐ Feature Film / TV Series director meets previous-work requirements
- ☐ Feature Film / TV Series producer meets previous-work requirements

Kurdish Connection

- ☐ Project demonstrates a meaningful connection to Kurdish identity, culture, language, communities or narratives through the filmmaker, story or project
- ☐ Required evidence of Kurdish lineage / cultural connection is included
- ☐ Required Kurdish creative participation is demonstrated for applicable Production projects
- ☐ Significant Kurdish participation is demonstrated for applicable Co-production projects

Rights

- ☐ Necessary rights to the screenplay, adaptation, underlying work or subject matter have been secured, where applicable
- ☐ Required agreements have been signed and included

Financing

- ☐ Financial information is accurate
- ☐ Financing sources are clearly identified
- ☐ Project is not 100% financed by a broadcaster, studio, streaming platform or TV channel.

Final Submission Check

Immediately before clicking **SUBMIT**, verify:

- ☐ Correct project category selected
- ☐ Correct funding stage selected
- ☐ Applicaⁿ'st information complete
- ☐ Director's information complete
- ☐ Producer's information complete, where applicable
- ☐ Project information complete
- ☐ Artistic documents complete
- ☐ Creative team documents complete
- ☐ Legal documents complete
- ☐ Financial documents complete
- ☐ Required film/video links work
- ☐ Passwords are included and correct
- ☐ English subtitles are available where required
- ☐ Official KFF budget template has been used
- ☐ Official KFF financial-plan template has been used where required

- ☐ All mandatory documents are included
- ☐ Documents appear in the required order
- ☐ Complete dossier has been combined into one PDF
- ☐ Application has been proofread
- ☐ Names and figures are consistent throughout
- ☐ All information is true and accurate
- ☐ Application is submitted before the deadline.

Important

Submitting an application does not guarantee eligibility or funding. The KFF team first conducts an eligibility review, and only eligible applications proceed to evaluation. Applicants remain responsible for ensuring that their application is complete and complies with the latest KFF Rules & Regulations.

Thank You!

Address

Hera Business Center Midya Street, Floor 3,
Office 30-31 As Sulaymaniyah, 46001 Iraq

Call Us

+964 (772) 139 2923

Email

info.fund@creativekurdistan.krd

