



KURDISTAN FILM FUND

Application Checklist

Application Checklist

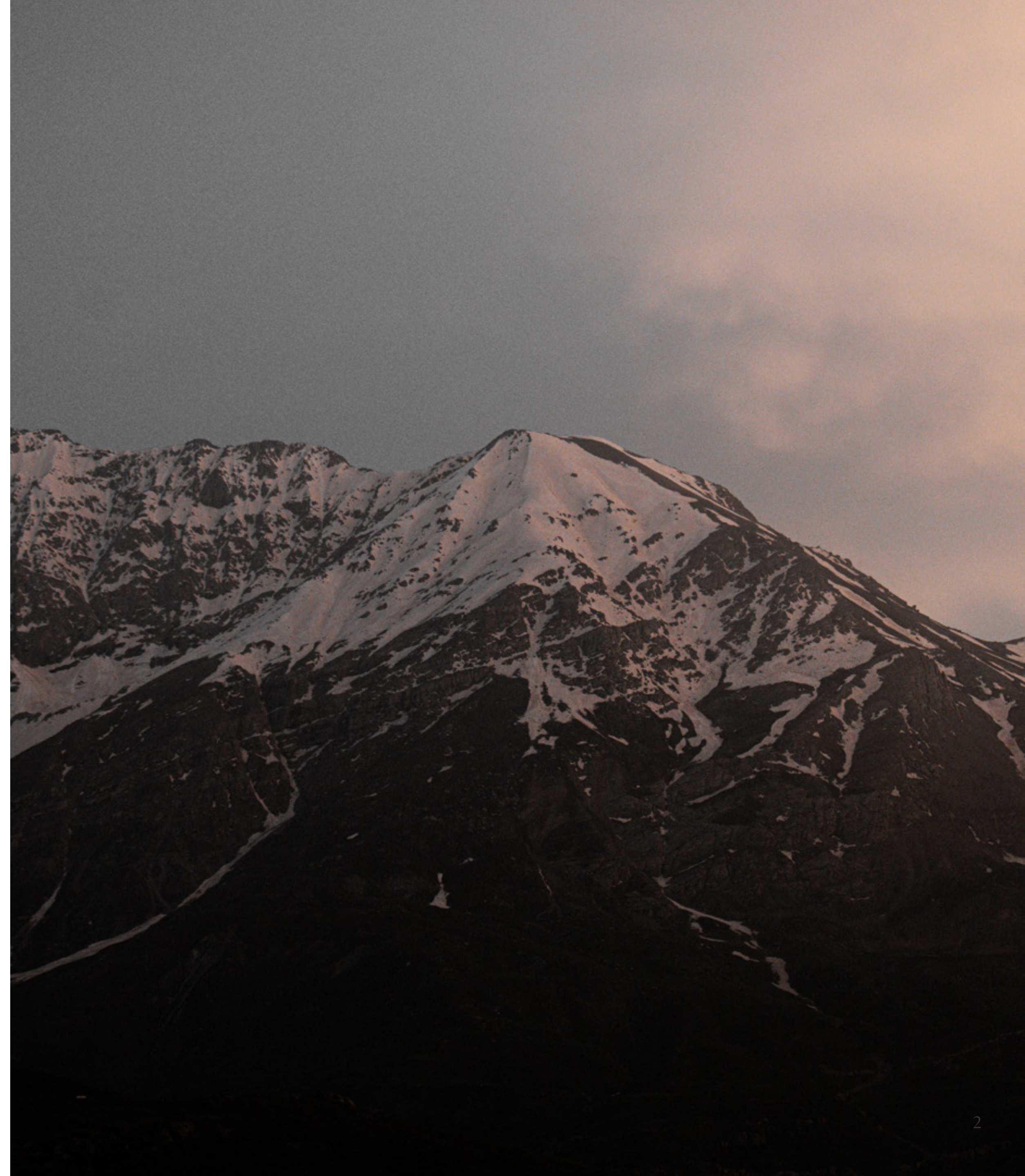
Before You Submit

Use the checklist corresponding to the funding stage for which you are applying.

Before preparing your dossier, make sure that you:

- ☐ Are applying within the official application period
- ☐ Have selected the correct project category
- ☐ Have selected the correct funding stage
- ☐ Meet the applicable eligibility requirements
- ☐ Have completed all required application information
- ☐ Have included all mandatory documents
- ☐ Have prepared documents in the required language and format
- ☐ Have reviewed the latest KFF Rules & Regulations

Once an application has been finalized, it may not be modified or withdrawn. Incomplete applications will automatically be rejected.



Post-Production Funding

Eligible Categories

- ☐ Feature Film — Fiction
- ☐ Feature Film — Documentary
- ☐ Feature Film — Animation

Short Films, Medium-length Films and TV Series are not eligible for Post-production Funding.



Feature Film

Post-Production

Artistic Documents

- ☐ Cover page including project title
- ☐ Short and/or long synopsis — maximum 20 lines
- ☐ Screenplay
- ☐ Director’s Statement / Artistic Note of Intent — maximum 2 pages
- ☐ Producer’s Note of Intention explaining post-production and release needs — maximum 2 pages

Creative Team

- ☐ Director’s biography and filmography
- ☐ Links to director’s previous audiovisual works
- ☐ Screenwriter(s)’ biography and filmography, if applicable
- ☐ Producer’s biography and filmography
- ☐ Links to producer’s previous audiovisual works
- ☐ Production company profile
- ☐ Co-producer’s biography and filmography, if applicable
- ☐ Links to co-producer’s previous audiovisual works, if applicable

- ☐ Co-production company profile, if applicable
- ☐ Key creative team biographies and filmographies

Legal Documents

- ☐ Director’s ID
- ☐ Director’s proof of Kurdish lineage / cultural connection
- ☐ Producer’s ID
- ☐ Producer’s proof of Kurdish lineage / cultural connection, if applicable
- ☐ Signed option or copyright assignment agreement(s)
- ☐ Adaptation rights agreement(s), if applicable
- ☐ Director’s agreement, if director is not the screenwriter
- ☐ Production agreement(s)
- ☐ Proof of legal registration of production company
- ☐ Co-production agreement(s), if applicable
- ☐ Letter of Guarantee regarding protection and non-infringement of Intellectual Property rights
- ☐ Letters of commitment from involved partners, if applicable

Financial Documents

- ☐ Production timeline
- ☐ Final financial plan using official KFF template
- ☐ Final budget using official KFF Excel budget template

Film Material

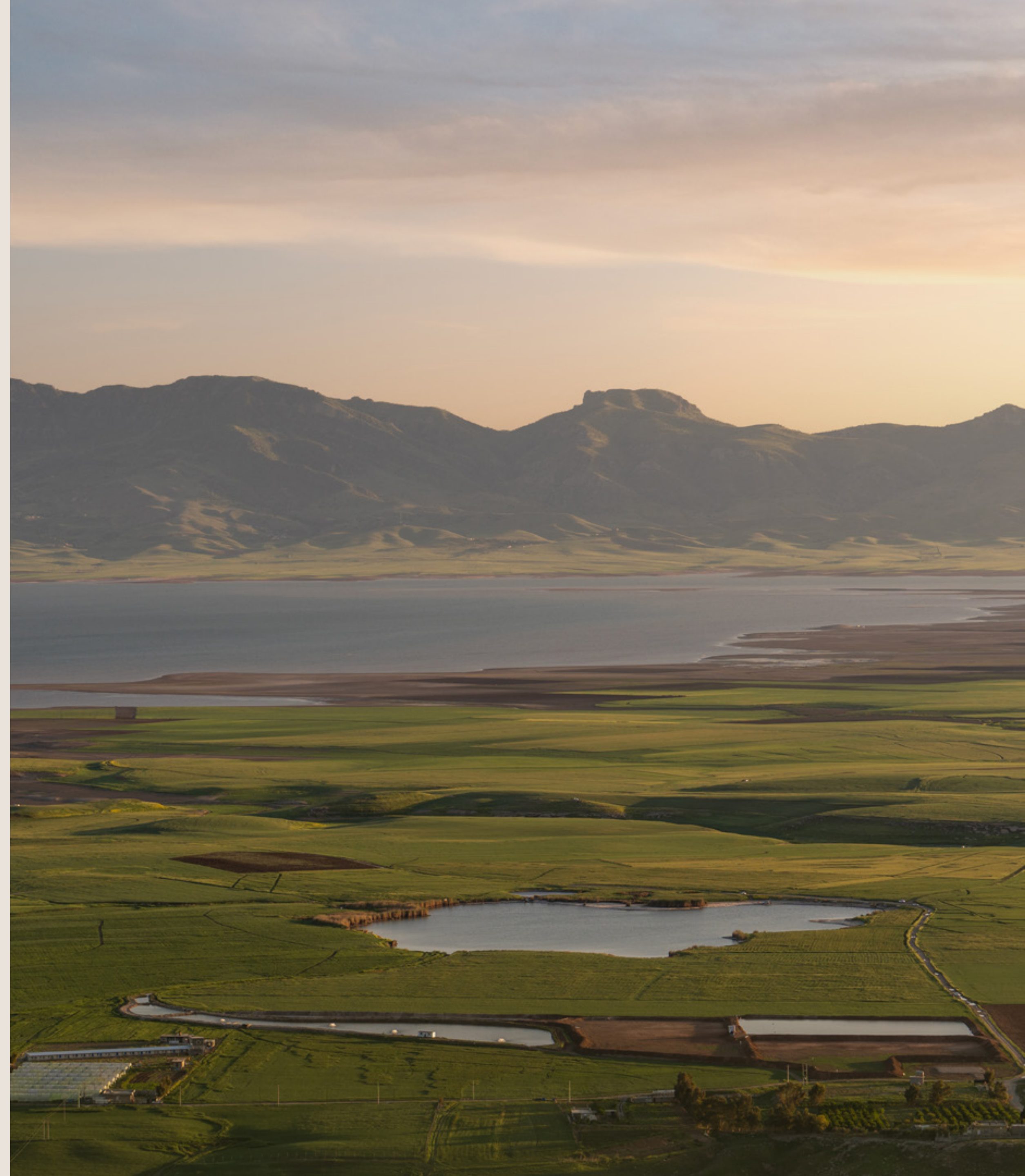
- ☐ Link to complete rough cut
- or
- ☐ Link to selection of scenes representing at least 50% of the final film
- ☐ English subtitles included

Post-production Eligibility Check

- ☐ Project has a rough cut
- ☐ At least 70% of principal photography has been completed
- ☐ Majority of project financing has been secured

Documentary Feature Films:

- ☐ At least 80% of the estimated final edited film has been shot
- ☐ Rough cut is available at application stage.



General Eligibility Check

Director & Producer

- ☐ Director meets applicable Kurdish eligibility requirements
- ☐ Producer meets applicable eligibility requirements
- ☐ Project has both a director and producer, unless an exception applies
- ☐ Director and producer are different individuals, unless an exception applies
- ☐ Feature Film / TV Series director meets previous-work requirements
- ☐ Feature Film / TV Series producer meets previous-work requirements

Kurdish Connection

- ☐ Project demonstrates a meaningful connection to Kurdish identity, culture, language, communities or narratives through the filmmaker, story or project
- ☐ Required evidence of Kurdish lineage / cultural connection is included
- ☐ Required Kurdish creative participation is demonstrated for applicable Production projects
- ☐ Significant Kurdish participation is demonstrated for applicable Co-production projects

Rights

- ☐ Necessary rights to the screenplay, adaptation, underlying work or subject matter have been secured, where applicable
- ☐ Required agreements have been signed and included

Financing

- ☐ Financial information is accurate
- ☐ Financing sources are clearly identified
- ☐ Project is not 100% financed by a broadcaster, studio, streaming platform or TV channel.

Final Submission Check

Immediately before clicking **SUBMIT**, verify:

- ☐ Correct project category selected
- ☐ Correct funding stage selected
- ☐ Applicant's information complete
- ☐ Director's information complete
- ☐ Producer's information complete, where applicable
- ☐ Project information complete
- ☐ Artistic documents complete
- ☐ Creative team documents complete
- ☐ Legal documents complete
- ☐ Financial documents complete
- ☐ Required film/video links work
- ☐ Passwords are included and correct
- ☐ English subtitles are available where required
- ☐ Official KFF budget template has been used
- ☐ Official KFF financial-plan template has been used where required

- ☐ All mandatory documents are included
- ☐ Documents appear in the required order
- ☐ Complete dossier has been combined into one PDF
- ☐ Application has been proofread
- ☐ Names and figures are consistent throughout
- ☐ All information is true and accurate
- ☐ Application is submitted before the deadline.

Important

Submitting an application does not guarantee eligibility or funding. The KFF team first conducts an eligibility review, and only eligible applications proceed to evaluation. Applicants remain responsible for ensuring that their application is complete and complies with the latest KFF Rules & Regulations.

Thank You!

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