



KURDISTAN FILM FUND

Application Checklist

Application Checklist

Before You Submit

Use the checklist corresponding to the funding stage for which you are applying.

Before preparing your dossier, make sure that you:

- ☐ Are applying within the official application period
- ☐ Have selected the correct project category
- ☐ Have selected the correct funding stage
- ☐ Meet the applicable eligibility requirements
- ☐ Have completed all required application information
- ☐ Have included all mandatory documents
- ☐ Have prepared documents in the required language and format
- ☐ Have reviewed the latest KFF Rules & Regulations

Once an application has been finalized, it may not be modified or withdrawn. Incomplete applications will automatically be rejected.



Production & Co-Production Funding

Eligible for Production

- ☐ Short Film — Fiction / Documentary / Animation
- ☐ Medium-length Film — Fiction / Documentary / Animation
- ☐ Feature Film — Fiction / Documentary / Animation
- ☐ TV Series — Fiction / Documentary / Animation

Eligible for Co-production

- ☐ Feature Film — Fiction / Documentary / Animation
- ☐ TV Series — Fiction / Documentary / Animation

Short and Medium-length Films are not eligible for Co-production Funding.



A. Short / Medium-Length / Feature Film — Production

Artistic Documents

- ☐ Cover page including project title
- ☐ Short and/or long synopsis — maximum 20 lines
- ☐ Screenplay
- ☐ Director's Statement / Artistic Note of Intent — maximum 2 pages
- ☐ Artistic references / mood board / visual references / aesthetic influences / inspirations / potential scouting — maximum 6 pages
- ☐ Cast & Crew list identifying Kurdish creative talent involved
- ☐ Producer's Note of Intention — maximum 2 pages

Creative Team

- ☐ Director's biography and filmography
- ☐ Links to director's previous audiovisual works
- ☐ Screenwriter(s)' biography and filmography, if applicable
- ☐ Producer's biography and filmography
- ☐ Links to producer's previous audiovisual works
- ☐ Production company profile — not mandatory for Short and Medium-length Films
- ☐ Co-producer's biography and filmography, if applicable
- ☐ Links to co-producer's previous audiovisual works, if applicable
- ☐ Co-production company profile, if applicable
- ☐ Key creative team biographies and filmographies

Legal Documents

- ☐ Director's valid ID
- ☐ Director's proof of Kurdish lineage / cultural connection
- ☐ Producer's valid ID
- ☐ Producer's proof of Kurdish lineage / cultural connection, if applicable
- ☐ Adaptation rights agreement(s), if applicable
- ☐ Director's agreement, if director is not the screenwriter
- ☐ Production agreement(s)
- ☐ Proof of legal registration of production company
- ☐ Co-production agreement(s), if applicable
- ☐ Letters of commitment from partners already involved, where applicable
Partners may include funders, co-producers, broadcasters, distributors and sales agents.

Financial Documents

- ☐ Production timeline
- ☐ Financial plan using the official KFF template
- ☐ Estimated budget using the official KFF Excel budget template

Production Eligibility Check

- ☐ Principal photography has not yet started
- ☐ For Documentary Films: no more than 50% of the estimated final edited film has been shot
- ☐ For eligible resubmitted projects: required rewrite/resubmission note included

B. TV Series — Production

- ☐ Cover page
- ☐ Logline
- ☐ Short and/or long synopsis of the season — maximum 20 lines

Series Bible including:

- ☐ Series concept
- ☐ Characters
- ☐ Story arcs
- ☐ Synopsis of each episode — minimum 3 episodes
- ☐ Script of each episode — minimum 3 episodes
- ☐ Director's Statement / Artistic Note of Intent — maximum 2 pages
- ☐ Artistic references — maximum 6 pages
- ☐ Cast & Crew list identifying Kurdish creative talent
- ☐ Producer's Note of Intention — maximum 2 pages

Additional Eligibility

- ☐ Principal photography has not started
- ☐ For Documentary TV Series: no more than 50% of the estimated final edited work has been shot
- ☐ Resubmission note included, where applicable



C. Feature Film / TV Series — Co-Production

The above-mentioned relevant Feature Film or TV Series Production dossier’s requirements apply, together with the additional Co-production requirements.

Co-production Eligibility Check

- ☐ Principal photography has not started
- ☐ Director meets applicable Kurdish eligibility requirements
- ☐ Project demonstrates applicable Kurdish content / cultural connection
- ☐ Significant Kurdish participation is demonstrated
- ☐ Co-production agreement(s) included, where applicable
- ☐ Letters of commitment from involved partners included, where applicable

For Documentary Feature Films:

- ☐ No more than 50% of the estimated final edited film has been shot

For Documentary TV Series:

- ☐ No more than 50% of the estimated final edited work has been shot
- ☐ Required rewrite/resubmission note included, where applicable.

General Eligibility Check

Director & Producer

- ☐ Director meets applicable Kurdish eligibility requirements
- ☐ Producer meets applicable eligibility requirements
- ☐ Project has both a director and producer, unless an exception applies
- ☐ Director and producer are different individuals, unless an exception applies
- ☐ Feature Film / TV Series director meets previous-work requirements
- ☐ Feature Film / TV Series producer meets previous-work requirements

Kurdish Connection

- ☐ Project demonstrates a meaningful connection to Kurdish identity, culture, language, communities or narratives through the filmmaker, story or project
- ☐ Required evidence of Kurdish lineage / cultural connection is included
- ☐ Required Kurdish creative participation is demonstrated for applicable Production projects
- ☐ Significant Kurdish participation is demonstrated for applicable Co-production projects

Rights

- ☐ Necessary rights to the screenplay, adaptation, underlying work or subject matter have been secured, where applicable
- ☐ Required agreements have been signed and included

Financing

- ☐ Financial information is accurate
- ☐ Financing sources are clearly identified
- ☐ Project is not 100% financed by a broadcaster, studio, streaming platform or TV channel.

Final Submission Check

Immediately before clicking **SUBMIT**, verify:

- ☐ Correct project category selected
- ☐ Correct funding stage selected
- ☐ Applicant’s information complete
- ☐ Director’s information complete
- ☐ Producer’s information complete, where applicable
- ☐ Project information complete
- ☐ Artistic documents complete
- ☐ Creative team documents complete
- ☐ Legal documents complete
- ☐ Financial documents complete
- ☐ Required film/video links work
- ☐ Passwords are included and correct
- ☐ English subtitles are available where required
- ☐ Official KFF budget template has been used
- ☐ Official KFF financial-plan template has been used where required

- ☐ All mandatory documents are included
- ☐ Documents appear in the required order
- ☐ Complete dossier has been combined into one PDF
- ☐ Application has been proofread
- ☐ Names and figures are consistent throughout
- ☐ All information is true and accurate
- ☐ Application is submitted before the deadline.

Important

Submitting an application does not guarantee eligibility or funding. The KFF team first conducts an eligibility review, and only eligible applications proceed to evaluation. Applicants remain responsible for ensuring that their application is complete and complies with the latest KFF Rules & Regulations.

Thank You!

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